

Non-IT to IT Career-Switch Readiness Checklist

Companion to: Non-IT to IT Career Change: Step-by-Step Roadmap for Working Professionals

Tick each statement that is true for your organisation today. Every unticked item is a specific, fixable gap.

☐ 01 I have taken an objective aptitude or role-fit assessment, not just an online quiz.

☐ 02 I have chosen one target IT role family, not three at once.

☐ 03 I can list the specific skills that role requires in job postings.

☐ 04 I have mapped my current domain experience to that role.

☐ 05 I have a realistic weekly study schedule I can keep alongside work.

☐ 06 My learning plan has milestones I can verify, not just course completions.

☐ 07 I am building at least two portfolio projects relevant to the target role.

☐ 08 I have a financial plan for the transition period.

☐ 09 I have connected with people already working in my target role.

☐ 10 My resume tells a clear story linking my past experience to my new role.

Your score

9-10 ticked: strong foundation. Focus on measuring outcomes and scaling what works.

5-8 ticked: good start. The unticked items are where results are being lost.

0-4 ticked: early stage. A structured diagnostic is the fastest way to find where to begin.